



Summer 2021 Four-Day Institute Registration Form

To register, complete this form and submit it with your preferred method of payment. To register multiple participants, complete a copy of pages 1 through 3 for each individual who wishes to attend, plus one copy of the "Payment Information" (page 4) for the whole group.

Special Notice: The COVID-19 pandemic continues to affect the scheduling of our courses. In the event that we cannot provide in-person training, we are prepared to conduct a robust and engaging virtual learning experience. Should that be the case, we will ship all course materials directly to each participant.

Participant First Name _____ Last Name _____

School _____

District _____

Position _____ Grade Level(s) _____

Email _____

Shipping Address for Workshop Materials

How did you hear about this workshop?

- ☐ My school referred me ☐ A Colleague referred me ☐ Social Media ☐ RC Marketing Email
☐ Fly Five marketing email ☐ CRS Membership ☐ Catalog/brochure on our product
☐ Another Professional Organization ☐ General Internet search

Course Information

Participants who complete one of these courses will receive a 28 hour certificate of attendance. Events typically run from 8:00 am to 3:30 pm and vary slightly from event to event. Please refer to your confirmation email once registered for the specific schedule of your event.

- **Elementary** Core Course (RCC-E) 4-day course
 - For K-6th grade educators
 - Includes: Resource Book, Avenue A Books "[Charlie and the Octopus](#)" and "[The New Bird in Town](#)", [Yardsticks](#), and [The First Six Weeks of School](#)
- **Middle School** Course (RCC-M) 4-day course
 - For 5th-8th grade educators
 - Includes: Resource Book, [Yardsticks](#), and [Building an Academic Community](#)
- **Elementary Advanced** Course (RCAC)** 4-day course
 - For K-6th grade educators
 - Includes: Resource Book, [The Joyful Classroom](#), and [Teaching Self-Discipline](#)

****The Elementary Advanced Course has a mandatory prerequisite of having completed the 4-day Elementary Core Course. In order to register for RCAC, indicate when and where you took RCC-E:**

Location _____ Dates _____

Indicate your choice by checking the box corresponding to the location/date.

Note that not all courses are offered at all locations! Grey boxes indicate an unavailable course.

Dates	Locations	RCC-E	RCC-M	RCAC
July 6 - 9	Central European Summer Time VCES22			
July 6 - 9	Singapore Standard Time VSNG22			
July 13 - 16	Burlington, MA BUMA22			
July 13 - 16	Central Time HOTX22			
July 13 - 16	South River, NJ SONJ22			
July 13 - 16	Eastern Time V7ET22			
July 13 - 16	Pacific Time V7PT22			
July 20 - 23	Central Time NOLA22			
July 20 - 23	Eastern Time NYNY22			
July 20 - 23	Pacific Time SCCA22			
July 20 - 23	Woodbury, MN WOMN22			
July 27 - 30	Central Time CHIL22			
July 27 - 30	Concord, NH CONH22			
July 27 - 30	Pacific Time LOCA22			
July 27 - 30	Eastern Time NWN22			
August 3 - 6	Bear, DE BEDE22			
August 3 - 6	Central Time CIIL22			
August 3 - 6	Medway, MA MEMA22			
August 10 - 13	Minneapolis, MN MIMN22			
August 10 - 13	Owing Mills, MD OWMD22			
August 10 - 13	Wallingford, CT WACT22			
August 17 - 20	Eastern Time VLET22			
September 11 - October 2	Eastern Time EMSEP22			

Our website is updated frequently as courses fill. We suggest checking our website before submitting your paperwork to see if space is still available. If your first choice is full, we would be happy to put you on a waiting list or you may select another site.

Payment Information

Course Title	Price per person	Number of Participants	Total
Elementary Core Course	\$829		
Middle School Course	\$829		
Elementary Advanced Course	\$829		
Grand Total			

Contact name _____ Phone _____

Email address _____

To register participants, we must receive one of the following:

☐ *Copy of an official school/district purchase order*

I am including a signed copy of purchase order number _____

☐ Process invoice on/after July 1

☐ *Check made payable to "CRS, Inc."*

Check number _____ is enclosed

☐ *Request for application of a CRS credit on account (credit memo)*

Apply available credit on account from Credit Memo number _____

☐ *Wire transfer*

Schools outside of the U.S. may pay via wire transfer. To use this method please contact our office for details. You will also need to pay an additional 26 USD wire transfer fee.

For payment via **credit card** (MasterCard or Visa), use our secure online payment process. To learn more visit www.responsiveclassroom.org/how-to-register/

Email, mail, or fax this form, along with payment or purchase order, to:

Center for Responsive Schools, Inc.
85 Avenue A
P.O. Box 718
Turners Falls, MA 01376

Email: registration@responsiveclassroom.org

Fax: 877-206-3952

We will confirm registration using the participant(s) email within 3 business days after we have received this completed form and payment or purchase order. **Please do not consider participants registered until a confirmation email has been received.**

Cancellation Policy:

For the full cancellation policy, visit our website at www.responsiveclassroom.org/cancellation-policy/

Questions? Email registration@responsiveclassroom.org or call 800-360-6332 ext. 130